



The Church of England Pensions Board

Information and admission procedure for Manorstead Registered Care Home

The Board operates a care home with nursing, which is situated in Hindhead, Surrey. Admissions to this home are strictly subject to the approval of the Board's medical adviser in conjunction with the Manager at the home and are reserved for those in need of full time nursing care.

It will be necessary for a medical report (from The Board) to be completed by the applicant's GP and forwarded in confidence to the Manager at the home. Although applicants are not required to visit Manorstead prior to taking up a room in the nursing home, the Manager will visit to assess nursing needs where practical to do so. The Board also reserves the right to ask for further medical information if necessary.

Manorstead is a Care Home offering permanent and short stay accommodation in single and double rooms. Care is provided for individuals who are unable to meet their own health care needs through disability or infirmity and who require continuous nursing care. Manorstead is not registered to accept those suffering from dementia, or other forms of mental disorder, but staff are able to care for those patients who become senile or suffer some other form of cognitive difficulties associated with dementia, so long as their physical nursing needs outweigh their mental health needs. The Board reserves the right, however, to transfer individuals, with the co-operation of the family, when mental infirmity intrudes into the space and well being of others. Applicants suffering from mental disorders, including dementia, would normally be referred to specialised Elderly Mentally Infirm (EMI) units that employ Registered Mental Health Nurses and other specially trained staff, who are able to provide the level of care and support needed within a secure and more appropriate environment. The Board is also unable to accept any applicant who, in the opinion of the Board's doctor, has an infectious disease that cannot be introduced into the home.

It is hoped that all patients will be allocated their own room upon arrival at the home, but it should be noted that this might not always be possible. Patients may, if willing to do so, share a room in the short term. Allocation of rooms will be at the discretion of the Manager and transfers from double to single rooms will be handled as fairly as possible. The Manager reserves the right, following due consultation with representatives, to transfer patients within the home as may be deemed necessary for medical, social or Health and safety reasons.

Fees and Charges

The cost of keeping a patient at Manorstead Care Home is revised each year. In order to keep the maximum fee to a reasonable level, only projected operational costs, such as staff salaries, heating and food are taken into account. It does not include any capital expenditure in order to build the accommodation.

If you have savings and capital above £14,000.00 you will be a self funded resident and will be expected to pay the full fees. The NHS is responsible for meeting the cost of care provided by registered nurses to all residents who have been identified with a nursing need, in registered homes, which provide nursing care, whether self-funding or local authority assisted. The local Primary Care Trust will assess a resident for FNC (Funded Nursing Care), which amounts to £106.30 per week or at the high band of £146.30 per week. If you are a self-funder, the assessed FNC will be deducted from the full fee. If you are Local Authority funded, the Board retains the FNC. Those with a maximum capital of £14,000 and who are also in receipt of Local Authority funding will receive a subsidy from the Board.

Please rest assured that occupants will not be required to release any more capital once it has been reduced to £14,000.00 (per person). Residents are therefore expected not to invest their capital in long term accounts to which they do not have instant or easy access, unless they are able to meet the full fee.

As from the 1st January, 2010 any resident moving in from this date their capital threshold will be changing to £16,000.00.

Supplementary Note

At present the Board's capital threshold and criteria for contributing to care costs is different from that used by Local Authorities. Should you, therefore, wish to pursue an alternative nursing home please be advised that you should find out the funding arrangements of your Local Authority.

Should you require any further information please contact Jos Laskey on telephone number: - 020 7898-1838.

Respite Care

Fees are payable in advance at the rate of £678.00 per week.